

PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
ANDHRA PRADESH :: IBRAHIMPATNAM

Present: Sri S.Suresh Kumar, I.A.S.,

Rc.No.ESE02-14/11/2022-EST4-CSE

Dt:22/05/2023

Sub: School Education – Ensuring of subject teachers in the Pre-High Schools, High Schools & High School Plus and required number of teachers in Foundational Schools and Foundational School Plus – The Andhra Pradesh Teachers (Regulation of Transfers) Rules – Govt.Orders communicated – Certain instructions issued – Regarding.

Read:G.O.Ms.No.47, School Education (Ser.II) Dept., Dt:22.05.2023.

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O R D E R:

Copy communicated.

2. The attention of all Regional Joint Directors of School Education and District Educational Officers in the State is invited to the reference read above, wherein the Government has issued rules for the transfer of Headmasters (Gr.II), School Assistants (SAs), Secondary Grade Teachers (SGTs) and equivalent categories working in Government, Zilla Praja Parishad/Mandal Praja Parishad Schools in the State.

3. Therefore, all the Regional Joint Directors of School Education and District Educational Officers in the State are requested to strictly adhere the rules issued in the reference read above and follow the schedule annexed below scrupulously for smooth conduct of transfer counseling.

- i. Headmasters (Gr.II)/Teachers, where the preferential categories are claimed on health grounds shall submit the latest medical reports as certified by the District Medical Board to the Committee. The Committee shall verify the reports in detail and genuine cases shall be authenticated for consideration of the respective claim.
- ii. The Committees shall verify all spouse cases in detail along with the options exercised by the individual (in accordance with rules or not) before submission of the final list and furnish a declaration that spouses are opted vacancies as per rules.
- iii. If any misuse of spouse points is noticed, appropriate disciplinary action will be initiated against the individual as per rule 20 of CCA rules and a *major penalty of withholding three increments with*

*cumulative effect shall be imposed* besides filing a criminal case. The Grievances regarding opting for places with spouse points shall not be entertained.

- iv. If any teacher in the DEO's pool should be shown at the actual school from where he/she is drawing salaries, for enabling them to apply for a transfer. Station points will be awarded to the DEO Pool teachers, taking into consideration of their salary drawing post during that period.
- v. Manual counseling should be taken up within the trades in respect of Vocational Instructors/Art/Craft/Drawing/WI/MTI/Music etc.,
- vi. Manual counseling should be taken up in respect of NCC/Scouts teachers as per rule 2 (iii).
- vii. PETs who are working against the SA PE post shall not be disturbed until and unless they come under compulsory transfer or they apply for request transfer, such PETs shall be allowed to opt the vacant PET post only. If there are no PET posts in the erstwhile district, such PETs will be allowed to opt for the SA PE posts in the leftover vacancies.
- viii. No teacher should be kept in DEO Pool.
- ix. Headmaster (Gr.II)/Teacher who rendered their services in a particular school continuously irrespective of cadres shall be counted their service from the date of joining in that particular school.
- x. All vacancies once displayed on the website can't be deleted/added in any manner. If any such discrepancy is noticed by the undersigned at any time, severe action will be initiated against the concerned officials (RJDSE/DEO/AD/ASO/APOs etc.,)

4. If any deviation in this regard, necessary action will be initiated as per the rules in vogue.

Encl:Transfers schedule.

S Suresh Kumar  
Commissioner of School Education

To

All District Educational Officers in the State.

All Regional Joint Directors of School Education in the State.

Copy submitted to the Principal Secretary to Govt., School Education Dept., A.P.Secretariat, Velagapudi.

Copy to Chief Executive Officer, APCFSS, A.P., Ibrahimpatnam.

Copy to all Collector & District Magistrates in the State.

Copy to all Joint Collectors in the State.

Copy to Director, Coordination of this office.

Copy to all Special Officers in the State.

Copy to Government Pleader for Services.III, School Education Department, GoAP.

Copy to the Legal Consultant of this office.

Copy to Assistant Director, IT of this office with an instruction to co-ordinate with the APCFSS to take immediate steps for hosting module for Teachers Transfers in the CSE Portal and place a dedicated team to redress the grievances/generate reports.

Copy to Assistant Director (Ser.II)/Legal of this office.

Copy to Estt.III/VI/VII sections/Legal Cell/IT Cell of this office.

Copy to Estt.II section of this office with an instruction to take necessary action for issuance of transfers guidelines in respect of teachers working in District Institute of Educational Training (DIET).

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**Tentative Schedule for Transfer Counselling Headmasters (Gr.II)/School.Asst/SGTs**

Sl.No	Activity	HM/SA/SGT	No.of Days
1	Applying for transfer by HM/Teacher in online with self-attested details	24-05-2023 to 26-05-2023	3
2	Certificate Verification	25-05-2023 to 27-05-2023	1
3	Display of provisional Seniority lists	28-05-2023 to 29-05-2023	2
4	Objections	30-06-2023	1
5	Redressal of objections	31-05-2023 to 01-06-2023	2
6	Display of final seniority list with entitlement points in the website	02-06-2023 to 03-06-2023	2
7	Display of Vacancies	04-06-2023	1
7	Submission of online web option by the Headmasters/Teachers	HM: 05-06-2023 to 06-06-2023	2
		SA:05-06-2023 to 07-06-2023	1
		SGT:05-06-2023 to 08-06-2023	1
8	Generation of Lists	HM:09-06-2023	1
		SA:09-06-2023	0
		SGT:09-06-2023 to 11-06-2023	2
		<b>Total</b>	<b>19</b>